

FINANCE COMMITTEE

LEWISTON, MAINE

**Minutes of
June 23, 2008**

PRESENT: Chairman Roger Provencher, Ron Paradis and Councilor Denis Theriault

ABSENT: Councilor Robert Reed and Stavros Mendros

Meeting was called to order at 5:00 p.m. by the Chairman Provencher.

On motion of Mr. Paradis , seconded by Mr. Theriault it was

VOTED:

(59-2008) To dispense with reading of the minutes of the previous meeting dated June 9, 2008 and to accept and place them on file.

VOTE: 3-0

The Committee considered award the contract to hire consultants for a Downtown Master Plan Design which was being recommended by the Downtown Neighborhood Task Force and had been tabled at the previous meeting.

Councilor Theriault expressed concern relative to the process used in selecting a consultant for this project and Finance Committee members should have been involved in the selection process in accordance with the policy for the hiring Architectural Engineers/Consultants.

Mark McComas, Deputy Director of the Economic & Community Development, apologize to the Committee and indicated that the Downtown Neighborhood Task Force, along with City staff, were included in the selection process. Finance Committee members would be involved in future selections of consultants in accordance with established policy.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Provencher it was

VOTED:

(60-2008) To award the contract for Consultants in developing a Downtown Master Plan Design to Sebago Technics, Westbrook, Maine, and to authorize the Purchasing Agent to negotiate a contract not to exceed \$42,500.

VOTE: 3-0

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A recommendation was made to authorize a Change Order for the College Street Water Line Project to extend the project for an additional 1,900 linear feet at the same unit prices. The initial contract replaced the water line from Montello Street to the entrance to the new elementary school currently under construction and the Change Order would extend the project on College Street to Stetson Road with monies recently approved by the Council for the fiscal year 2009 Capital Improvement Bond Issue. Because of the low bid prices received during the initial project phase, it was recommended that the project be extended in order to take advantage of the low bid prices. An adjustment was made to the unit prices for rock and boulder excavation which amounted to \$2,750 and an item was added for the Stetson Brook crossing in the amount of \$8,950.

On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Paradis it was

VOTED:

(61-2008) To authorize Change Order #1 on the College Street Water Main Replacement Project with St. Laurent & Son, to extend the project to Stetson Road at a total estimated cost of \$97,265.

VOTE: 3-0

Bid 2007-044 on a Multi-Purpose Tractor was awarded to Northland Holder on October 15, 2007 with an estimated delivery time of 45 days. Since that time, the company has run into financial problems and are going through Chapter 11 proceedings. The earliest that the unit could be delivered is estimated to be November 2008.

Staff reviewed the proposals received and contacted Howard P. Fairfield the other bidder on the Multi-Purpose Tractor. Fairfield indicated that they could supply a left over machine currently available, an MT5, which is the tractor that was included in the original bid. The cost of the tractor with a 49" V Plow, a 51" snow blower and rear mounted ½ yard hopper sander would be \$104,950. It was recommended that the original bid be rescinded and that the bid awarded to Howard P. Fairfield.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Provencher it was

VOTED:

(62-2008) To rescind award of Bid 2007-044 on a Multi-Purpose Tractor for the Public Works Department to Northland Holder on the basis of their inability to deliver the tractor within the estimated time of delivery.

VOTE: 3-0

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On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(63-2008) To award the bid on the Multi-Purpose Tractor for the Public Works Department (Bid 2007-044) to Howard P. Fairfield, Skowhegan, Maine, at a bid price on a left over MT5 Tractor of \$104,950.

VOTE: 3-0

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Provencher it was

VOTED:

(64-2008) To award Bid 2008-035 on a three (3) year contract for Uniform Rentals for the Public Works Department to Unifirst Corporation, Portland, Maine, low bidder overall taking into consideration the more commonly used items.

VOTE: 3-0

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(65-2008) To ratify the award of Bid 2008-038 on the Demolition of 39 Lincoln Street to Almighty Waste, Auburn, Maine, low bidder at their bid price of \$9,700.

VOTE: 3-0

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(66-2008) To ratify the award of Bid 2008-037 on the Demolition of 90 Lincoln Street to Chabot's Construction, Greene, Maine, low bidder at their bid price of \$6,998.

VOTE: 3-0

VOTED:

To adjourn at 5:32 p.m.

Richard T. Metivier
Clerk
Finance Committee